Tips for Creating an Outline:

1. Arrange your information **logically**, with an introduction, main body, and conclusion.

2. In your **introduction** state your thesis and the areas you will focus on.

3. Divide the **body paragraphs** into main topics. Divide each main topic into subtopics which support it. List key points you want to cover for each subtopic. List further details for the key points.

4. For the **conclusion** briefly sum up your main topic.

   - **Title**
   - I. Introduction
   - II. Main Topic
     - A. Subtopic
       1. key point
       2. key point
          a. detail
          b. detail
     - B. Subtopic
       1. key point
       2. key point
   - III. Main topic
     - A. Subtopic
       1. key point
       2. key point
   - IV. Conclusion

**Hint:** Try NoodleTools!